

3. Seek out consultations from community members, Committee on Ministry, and when appropriate the former pastor.

Upon leaving a ministry or office I will:

1. Speak and act in ways that support the ministry of my successor;
2. Refrain from and exercise due care not to influence by direction or indirection, by spoken or written word, the selection of a successor.
3. Not influence or comment upon the policies of the session and the congregation.
4. Publically announce to the congregation that the pastoral relationship is ending, and I am therefore, is not available for pastoral services.
5. Refrain from Participating in the life of the ministry setting I left or from which I have retired
6. Refuse to provide pastoral services for a congregation I previously served; decline cordially invitations to perform pastoral duties in my former community (this includes pastoral calling, funerals, baptisms, and weddings)--unless such invitation comes from and is initiated by the current pastor.
7. Consult with the committee on ministry in the presbytery of my residence regarding my involvement in any ministry.
8. Consider prayerfully how I can most effectively assist the congregation and my successor as they enter into a new ministry together.

Signature: _____ Date: _____

*Approved by Presbytery 11/27/01
Amended by substitution 11/21/15*

P-11 PROCESS FOR ALTERNATIVE ORDINATION EXAMINATIONS PROCESS FOR ALTERNATIVES TO THE STANDARD ORDINATION EXAMINATIONS

In order to fulfill the requirements of G-2.0607 and G-2.0610 for final assessment, Detroit Presbytery's Committee on Preparation for Ministry (CPM) submits the following alternative process for Candidates for ordination as a teaching elder (Minister of Word and Sacrament).

Candidates who have previously failed any or all the standard ordination exams twice or more are eligible to submit a written request to the CPM for an alternate means to show competence in the failed area(s). After review and consultation with the candidate, which may include a professional assessment of the candidate's difficulties, the CPM will determine whether the prospective candidate should:

1. be authorized to re-take the Standard Ordination Exam; or
2. be recommended to the Presbytery of Detroit for an alternative process.

The Presbytery of Detroit must approve the alternative process for each candidate by a $\frac{3}{4}$ vote. The process the Committee on Preparation for Ministry recommends will depend upon the exam, as described below. (G-2.0610)

- A. If the Candidate has failed the Standard Ordination Exam in Theological Competence, Worship and Sacraments, and/or Church Polity, the following alternative process may be used:

Exam Preparation

The CPM shall select no more than four persons (representing both minister members and elders of the Presbytery of Detroit) currently not serving on CPM to prepare an alternative examination. The Exam Preparation Committee shall be composed of qualified individuals who are able to contribute to the:

- content area of the exam; i.e., worship and sacraments, theology, polity, etc.;
- organization and preparation of the particular exam to be administered.

The Exam Preparation Committee may use resources available from the General Assembly and/or may seek assistance in the preparation of the examination from the faculty at the candidate's theological institution.

Exam Administration and Grading

The CPM shall also select a Work Group to administer and grade the examination. If the examination is a written format, the Work Group shall be composed of three people. If the examination is an oral format, the Work Group shall be composed of five people. The Work Group's composition should include at least:

- a person from the Exam Preparation Committee;
- a person from the presbytery who is qualified and experienced at grading exams;
- a person who has previously served on a CPM

This Work Group shall meet to identify the standards for passing the exam and then provide the evaluation of the exam by the candidate submitting alternative work in the area of examination. It will also arrange for the exam to be administered.

All members of the Work Group shall evaluate the exam. If the majority gives an exam a passing grade, the CPM will report the results to the Presbytery of Detroit and to the Offices of the General Assembly of the Presbyterian Church USA.

- B. If the Candidate has failed the Standard Ordination Exam in Biblical Exegesis, the following alternative process may be used:

The CPM shall select one text from the Old Testament and one text from the New Testament. The candidate shall be given the choice from these two texts and shall have no more than one week of seven consecutive days to complete the examination.

The exegetical study of the selected text shall include the following:

1. a study of the language of the text that exhibits a working knowledge of the original language and that deals appropriately with text-critical issues, grammar, syntax, and word use;
2. a study of literary issues, including the literary boundaries and context, the structure and composition, and the genre of the text;
3. a study of the principle theological motifs, themes, and ideas developed in the text; and
4. a study of the historical/sociological setting of the text, its redaction history, and its subsequent interpretation by communities of faith.

Evidence of ability to make contemporary application of the text shall be demonstrated by preparing a sermon or a lesson outline that is derived from and informed by the exegetical study. The candidate will provide a brief description of the situation and audience addressed.

The CPM shall arrange for the exam to be administered by a proctor and the team of three graders (see below) shall identify the standards for passing the examination.

A team of three graders shall evaluate the examination. One grader shall be a member of the Presbytery of Detroit with experience as a reader of standard ordination exams. One grader shall be a former member of a CPM. One grader shall be a faculty member of an accredited seminary with competence in the biblical language.

All three graders shall evaluate the exam. If two give the exam a passing grade, the CPM will report the results to the Presbytery of Detroit and to the Offices of the General Assembly of the Presbyterian Church USA.

- C. If the Inquirer or Candidate has failed the Standard Ordination Exam in Bible Content, the following alternative process may be used:

The CPM will appoint a proctor for the exam and form a Work Group of three individuals not presently serving on the CPM.

The Work Group will draft an examination of 100 questions, using questions asked in previous Bible Context Exams, select an appropriate means of administering the exam (e.g. computer, oral, etc.), determine the time period within which the inquirer or candidate must complete the exam, and grade the completed exam.

The minimum passing grade will be correct answers to 70% of the questions asked. If the inquirer or candidate earns a passing grade, the CPM will report the results to the Presbytery of Detroit and to the Offices of the General Assembly of the Presbyterian Church USA.

Amended by substitution 10/25/05. Amended 4/24/12

P-12 ON AMENDING THE PRESBYTERY BUDGET

Motions at a Presbytery meeting to increase or decrease the amounts in the Presbytery budget (once approved) require approval by a 2/3 vote instead of a simple majority.

P-13 DETERMINATION OF PER CAPITA PAYMENTS

Each year the Trustees shall determine how much income will be available from churches submitting per capita to Presbytery. They may use historic data on how much to expect, and shall determine the availability for purpose of budget expenditures. The Planning and Visioning Team shall consider that figure when it prepares the budget, and may determine that the expenditure for per capita payments to the Synod and General Assembly be no more than the funds determined available by the Trustees. Should Presbytery receive designated funds above the estimated amount available, Presbytery shall pay that amount. *10/25/14*

P-14 ON USE OF ALCOHOL AT PRESBYTERY EVENTS

No alcohol may be served at Presbytery events or purchased with Presbytery funds, except for wine at communion. When wine is used as a part of a communion service, an appropriate alternative shall be offered along with the wine. *2/14/04*

P-15 CERTIFICATION OF CANDIDATES

The Committee on Preparation for Ministry is, on behalf of Presbytery, authorized to certify candidates as ready for examination for ordination without seeking a vote of Presbytery.

9/28/04

P-16 ON INTERVIEWING CANDIDATES FOR STAFF POSITIONS

When the Presbytery desires to seek candidates for employment as members of the Presbytery staff, the following procedures shall be followed:

- There shall be attempts to locate and consider for employment persons without regard to race, sex, age, disability, or marital status;